

PITTSFIELD AQUEDUCT COMPANY, INC.

BOARD OF DIRECTORS

MINUTES OF OCTOBER 25, 2024 MEETING

A regular meeting of the Board of Directors of Pittsfield Aqueduct Company, Inc. (the “Company”) was held on Friday, October 25, 2024 at 8:06 a.m. at the Company’s offices at 25 Walnut Street, Nashua, New Hampshire.

Written materials relating to items listed in the Agenda were provided to the Board members for their review prior to the meeting.

The following Directors were present for the start of the meeting, constituting a quorum:

C. George Bower, Chairman  
Amymarie R. Corriveau  
Scott A. Cote  
Elizabeth A. Dunn  
H. Scott Flegal  
Ronald J. Houle  
Ralph Jenkins  
Brian H. Law  
Jay N. Lustig  
Deborah B. Novotny  
Sarah Pillsbury

Attending all or a portion of the meeting from the Company were:

John J. Boisvert, Chief Executive Officer and Chief Engineer  
Donald L. Ware, Chief Operating Officer  
George Torres, Chief Financial Officer and Treasurer  
Christopher J. Countie, Director of Operations  
Sarah E. Rossetti, Human Resources Director  
Tara King, Revenue and Customer Operations Director (via Microsoft Teams)  
Steve M. Greenwood, IT Director  
Erin Holmes, Director of Engineering and Environmental Services  
Alan D. Brown, Manager, Distribution  
Carol Ann Howe, Assistant Treasurer and Corporate Secretary  
Lori Douglas, Corporate Controller  
Jay Kerrigan, Manager, Regulatory Affairs, Internal Control and Business Services

Other - James J. Steinkrauss, Rath, Young and Pignatelli

C. Howe recorded the minutes of the meeting.

The Chairman called the meeting to order.

### Approval of Minutes

There being no comments on the draft minutes of the October 25, 2024 meeting of the Board of Directors, on motion duly made by E. Dunn and seconded by S. Pillsbury, all of the Directors then voting it was unanimously

Resolved: that the minutes of the October 25, 2024 meeting of the Board of Directors are hereby approved.

### Move to Non-Public Session

E. Dunn moved that the Board enter into non-public session to discuss financial or confidential information, pursuant to RSA 91-A:3, II(j) and S. Pillsbury seconded the motion.

A roll call of the Directors was taken, which resulted as follows:

Yea: G. Bower, R. Houle, B. Law, A. Corriveau, J. Lustig, B. Law  
D. Novotny, E. Dunn, S. Cote, R. Jenkins, S. Flegal

Nay:

Motion was carried to enter into non-public session at 8:06 a.m.

### Reconvene in Public Session

The non-public session ended at 9:25 a.m. and the Board reconvened in public session.

R. Houle moved that the Board seal the minutes of the non-public session to discuss financial or confidential information, pursuant to RSA 91-A:3, II(j) and S. Pillsbury seconded the motion. A roll call of the Directors was taken, which resulted as follows:

Yea: G. Bower, R. Houle, B. Law, A. Corriveau, J. Lustig, B. Law  
D. Novotny, E. Dunn, S. Cote, R. Jenkins, S. Flegal

Nay:

There being no further business to come before the Board, the Chairman adjourned the meeting at 9:26 a.m.

*Carol Ann Howe*

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Carol Ann Howe, CPA  
Assistant Treasurer & Corporate Secretary