

**Procedure for Information and/or Business Requests  
from the Public to the Board of Directors**

1. Request from the public to the Board of Directors should be in writing and either addressed to:

Assistant Treasurer and Corporate Secretary  
Pennichuck Corporation  
25 Walnut Street  
Nashua, NH 03060

or emailed to the Assistant Treasurer and Corporate Secretary  
([carolann.howe@pennichuck.com](mailto:carolann.howe@pennichuck.com)).

2. The Assistant Treasurer and Corporate Secretary will provide a copy of the request to the Chairman of the Board of Directors.
3. Depending on the nature of the request, the Chairman will either discuss the request with the Board of Directors at the earliest convenient meeting or respond directly to the request.
4. After the appropriate review and discussion, a reply to the request will be issued by the Chairman and provided to members of the Board of Directors.