

PITTSFIELD AQUEDUCT COMPANY, INC.

BOARD OF DIRECTORS  
MINUTES OF MAY 21, 2020 ANNUAL MEETING

The Annual Meeting of the Board of Directors of Pittsfield Aqueduct Company, Inc. (the “Company”) was held on Thursday, May 21, 2020 at 9:53 a.m.

Due to the COVID-19 virus and in accordance with the emergency stay at home order imposed by Governor Sununu, the meeting was held electronically using the Microsoft Teams platform, for the safety of the Board Members and Pennichuck employees. Telephone access to the meeting was provided for members of the public.

Pursuant to Governor Sununu’s Emergency Order #12 dated March 23, 2020, the requirement under RSA 91-A:2, III(b) that a quorum be physically present at a meeting has been waived.

Written materials relating to items listed in the Agenda were provided to the Board members for their review prior to the meeting.

The following Directors were present, constituting a quorum:

Thomas J. Leonard, Chairman  
David P. Bernier  
C. George Bower  
James P. Dore  
Elizabeth A. Dunn  
H. Scott Flegal  
Stephen D. Genest  
Jay N. Lustig  
John D. McGrath  
Deborah Novotny  
Preston J. Stanley, Jr.

Attending the meeting from the Company were:

Larry D. Goodhue, Chief Executive Officer  
Donald L. Ware, Chief Operating Officer  
Mary V. DeRoche, Human Resources Director  
Suzanne L. Ansara, Corporate Secretary  
George Torres, Corporate Controller  
Carol Ann Howe, Assistant Treasurer  
Bernard Rousseau, Vice President, Sales and Service  
Steven Greenwood, IT Director  
Tara King, Revenue and Customer Operations Manager  
John Boisvert, Chief Engineer  
Christopher Countie, Director, Water Supply and Community Systems  
Alan Brown, Distribution Manager

S. Ansara recorded the minutes of the meeting.

Election of Chairman

The first order of business was to elect a Chairman of the Board for the ensuing year. On motion duly made by S. Genest and seconded by J. McGrath, all of the Directors then voting by roll call, it was unanimously

Resolved: that Thomas J. Leonard is hereby elected Chairman of the Board of Directors of Pittsfield Aqueduct Company, Inc.

Approval of Minutes

There being no comments on the draft minutes of the February 28, 2020 Board meeting, on motion duly made by S. Genest and seconded by J. McGrath, all of the Directors then voting by roll call, it was unanimously

Resolved: that the minutes of the February 28, 2020 meeting of the Board of Directors are hereby approved.

Election of Officers

The Board considered the election of Officers for the ensuing year. On motion duly made by S. Genest and seconded by J. McGrath, all of the Directors then voting by roll call, it was unanimously

Resolved: that each of the following individuals are hereby elected to the offices of Pittsfield Aqueduct Company, Inc. set forth below opposite their names, to serve in accordance with the By-Laws of Pittsfield Aqueduct Company, Inc. and at the discretion of the Board of Directors:

<u>Name</u>	<u>Title</u>
Larry D. Goodhue	Chief Executive Officer and Chief Financial Officer
Donald L. Ware	Chief Operating Officer
Suzanne L. Ansara	Corporate Secretary
George Torres	Corporate Controller and Treasurer
Carol Ann Howe	Assistant Treasurer

There being no further business to come before the Board, the meeting was adjourned at 9:54 a.m.

/s/ Suzanne L. Ansara  
Suzanne L. Ansara  
Corporate Secretary